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**HALL MEMORIAL LIBRARY
BOARD OF DIRECTORS' MEETING
June 14, 2011**

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:32 PM. Members present were Mary Blanchette, Janet Wieliczka, Peter Nickerson, Jeanne Zulick, Susan Phillips, Library Director, and Patricia Grundman, Assistant Library Director and Children's Librarian. Marcia Downs was present as Recording Secretary.
- II. Citizen's Forum – No citizens were present at the meeting.
- III. Approval of Minutes of the May 2011 Meeting (Blanchette/Wieliczka) - The minutes were reviewed by members present and were unanimously approved as written.
- IV. Treasurer's Report – The Treasurer's Report was circulated for the month of May 2011. The report was reviewed and discussed. The Current Year Budget was also reviewed.
- V. Library Director's Report – Sue Phillips distributed copies of the Library Director's Report dated 6/14/11. The report was read and discussed. Highlights included a discussion of the new Circulation System installation, a new format for the Library Web page, and grants from the LSTA (not granted) and Target (waiting to hear).
- VI. Friends of the Library Report – Peter Nickerson reported that the Friends were happily awaiting summer, and the new hours of the Bookseller go into effect with the change in summer hours for the Library. Again this year, the friends donated the monies for all levels of the Summer Programs.
- VII. Old Business – By-Laws – The summer homework for the Board of Directors is to review the current By-Laws for discussion at the September meeting, remembering that the rules govern the Board of Directors, not the Library.
- VIII. New Business – Upon reviewing the current year Budget, there are funds remaining in several of the line items. A discussion followed of the various ways to spend them. These included (all amounts are approximate): Carpet cleaning (\$3000.00), expanding the WiFi access within the building (\$1200.00), repair of the front sidewalk (no amount at this time), the purchase of six new office desk chairs (\$2000.00), the purchase of six new computers (\$8700.00), the purchase of a new outdoor trash can (\$600.00), and, last but not least, books (to balance the amount left). Susan Phillips will arrange for these projects, and will report to the Board members any additional expenses.
- IX. Directors' Concerns – None.
- X. Correspondence – None.
- XI. Adjournment – The meeting was adjourned at 8:30 PM (Blanchette/Wieliczka) by unanimous vote.

Respectfully submitted,

Marcia A. Downs